



REPUBLIKA NG PILIPINAS
Pambansang Korporasyon Sa Elektrisidad
 (NATIONAL POWER CORPORATION)
 SMALL POWER UTILITIES GROUP - MINDANAO
PURCHASE ORDER

P.O. 008542(SHP)
 Page 2 of 2

This PO number must appear on all papers, invoices, packing list and correspondence.

TO: **ECV OFFICE SUPPLIES WAREHOUSE, INC.**
 68 Villamor St., Brgy. 15-B, Poblacion Dist. Obrero, Davao City
 Tel. No.: 225-7451 / 225-7402 / E-mail: ecvofficesales@gmail.com

DATE: **May 23, 2023**

PD NO.: **S3-SPUGM23-002**

PR DATE:
 TERMS: 30 DAYS UPON DELIVERY AND SUBMISSION OF ALL DOCUMENTS
 STATED AT THE BACK HEREOF / COD / PREPAYMENT

DELIVERY PERIOD: WITHIN 30 DAYS
 FROM DATE OF RECEIPT OF THIS ORDER

DELIVERY POINT:
Sybil V. Cahilog/Property Officer
Davao-Warehouse, Mintal, Davao City

REQUISITIONER:
 N. M. ARCENA / PE-C - GDPP; L. A. ANDOY / Sr. Engr.-DDPP
 M. L. CASTROVERDE / Plant Supt. - KDPP; J. L. ANGELO / Plant Head - NADPP;
 R. B. PALLON / Sr. Clerk - EMOD; R. E. PONCE / QM Tech-A, TDPP

PO ITEM NO.	PR NO / ITEM NO.	DESCRIPTION	QTY	UNIT OF MEASURE	UNIT PRICE (P)	AMOUNT (P)
S3-GPP23-007						
25	1	BOOK, logbook 300pages				
26	2	ENVELOPE, plastic long with zipper lock	10	PC	71.43	714.29
27	3	MARKING, whiteboard, black/blue/red ARTLINE	10	PC	51.79	517.86
28	5	PAPER HIGHLIGHTER, various neon colors HBW	30	PC	32.14	964.29
29	6	PEN, IEC materials MONGOL	4	SET	48.21	192.86
30	7	SIGN PEN, 0.5mm black MYGEL	50	PC	7.59	379.46
31	8	TAPE double sided 24mm	20	PC	21.43	428.57
32	9	TAPE transparent, 24mm, 50meters	5	ROLL	20.54	102.88
			4	ROLL	11.16	44.64
subtotal.....P						3,344.64
S3-KDP23-007						
33	1	BOOK, Record, 500pages VALLIANT	1	PC	98.21	98.21
34	2	CORRECTION TAPE, disposable, usable length of 6metrs (min), 6mm width	10	PC	21.43	214.29
35	3	FOLDER tagboard, A4 size KRAFT				
36	4	NOTEBOOK, Record book, 300pages VALLIANT	100	PC	4.73	473.21
37	6	PEN ballpoint, fine, 0.5mm, blue/black	2	PC	71.43	142.86
38	7	SIGN PEN 0.5mm, black MYGEL	50	PC	5.18	258.93
39	8	STAPLE WIRE standard #35, 5000s/box SQI	15	PC	21.43	321.43
			10	BOX	28.57	285.71
subtotal.....P						1,794.64
S3-TAL23-010						
40	1	BATTERY alkaline, size AA ENERGIZER				
41	2	BATTERY alkaline, size AAA ENERGIZER	6	PC	36.16	216.96
42	3	BOOK RECORD, 500pages, Smyth sewn VALLIANT	10	PC	35.71	357.14
43	4	GLUE all purpose, 130G/1307 ELMERS	13	PC	98.21	1,276.79
44	6	PAPER photo, 20 sheets/pack ACACIA	4	PC	33.93	135.71
45	8	SIGN PEN 0.5mm, black MYGEL	4	PACK	66.96	267.86
46	9	CORRECTION PEN, rolling ball, metal tip TM	16	PC	21.43	342.86
47	10	FOLDER DATA, with finger ring, 3 x 9 x 15	20	PC	25.00	500.00
			4	PC	114.29	457.14
subtotal.....P						3,554.46
COST OF GOODS.....P						30,477.68
TAX 12 %.....P						3,657.32
TOTAL AMOUNT.....P						34,135.00

ADDITIONAL TERMS & CONDITION

- Delivery shall be accompanied with Certificate of Warranty.
- Upon acceptance, a warranty shall be required either by retention money or special bank guarantee equivalent to Five percent (5%) of the contract price.

6627001061 / 66270026 / 66270046

THIS ORDER IS SUBJECT TO THE TERMS & CONDITIONS PRINTED AT THE BACK HEREOF: *AE*

6627001061 / 66270026
66270026 / 66270046

FUNDS AVAILABLE
ANNABELLE E. OGA
 Financial Specialist

BY **RODRIGO U. FULLIDO**
 Division Manager, SPUG-EMOD
 AUTHORIZED SIGNATURE

Please signify your acceptance and agreement with this P.O. by signing below:
RHEA CEDROME
 CONFORME:
 POSITION: *Sales Representative*
 DATE: *5/23/23*

OFFICE ADDRESS:
 HO BLDG., GOV. CAMINS AVE., EXT.
 ZAMBOANGA CITY

CABLE ADDRESS:
 NAPOCOR PM
 FAX. (062) 992 -77 - 54

OFFICE ADDRESS: Davao City
 NPC, Kumintang St., Mintal, D.C.
 Tel. Nos. (082) 293-0657 & 293-0610



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Sybil V. Cahilog/Property Officer
Davao-Warehouse, Mintal, Davao City

REQUISITIONER: **N. M. ARCENA / PE-C - GDPP; L. A. ANDOY / Sr. Engr.-DDPP**
M. L. CASTROVERDE / Plant Supt. - KDPP; J. L. ANGELO / Plant Head - NADPP;
R. B. FALLON / Sr. Clerk - EMOD; R. E. PONCE IOM Tech-A, TDPP

PO ITEM NO.	PR NO./ ITEM NO.	DESCRIPTION	QTY	UNIT OF MEASURE	UNIT PRICE (P)	AMOUNT (P)
		SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES	1	LOT		
		S3-NAQ23-003 (2/06/2023)				
1	1	BALLPEN, black, fine/ball/roller point, 0.5mm, oil-based HBW	300	PC	5.18	1,553.57
2	2	BATTERY, 9 volts, alkaline ENERGIZER	30	PC	150.00	4,500.00
3	3	BATTERY AAA, super heavy duty, disposable, 1.5V EVEREADY	30	PC	21.43	642.86
4	4	ENVELOPE, expanded with garter, long, dark blue				
5	5	FASTENER paper, plastic, 50 sets/box	100	PC	11.61	1,160.71
6	6	FOLDER, file folder white with plastic jacket, long	20	BOX	28.57	571.43
7	7	GLUE washable, clear, non-toxic, 130G ELIMERS	100	PC	12.59	1,258.93
8	8	MARKER fine, black, permanent ARTLINE	10	PC	33.93	339.29
9	9	PAPER photo, high glossy, A4, inkjet compatible, 20sheets/pack ACACIA	20	PC	25.00	500.00
10	11	PEN sign pen, 0.5mm, black MYGEL	40	PACK	66.96	2,678.57
11	12	PHILIPPINE FLAG, polyester fabric, fade resistant, high quality, vibrant color 3 x 5	30	PC	21.43	642.86
12	13	POST-IT NOTE 3M, 3x3, neon colors, 5pads/pack, 100sheet/pad/color STICKIE	4	PC	156.25	625.00
13	14	STAPLE WIRE no. 35, 28/8, standard, 5000 pcs/box SQI	20	PACK	89.29	1,785.71
14	15	TAPE masking, 2" OLYMPIC	20	BOX	28.57	571.43
15	16	TAPE packing tape, tan, 2in x 100m CROCO/ARMAK	20	ROLL	32.14	642.86
			20	ROLL	37.50	750.00
		subtotal.....P				18,223.21
16	1	S3-EMO23-005 (2/06/2023) BALLPEN, black, fine/ball/roller point, 0.5mm HBW	100	PC	5.18	517.86
		subtotal.....P				517.86
17	1	S3-DIN23-006 (2/02/2023) BATTERY 1.5VDC, AA size, heavy duty ENERGIZER	24	PC	36.16	867.86
18	2	BATTERY 1.5VDC, AAA size, heavy duty ENERGIZER	24	PC	35.71	857.14
19	3	ENVELOPE A4 size, brown	50	PC	2.05	102.68
20	4	FASTENER paper, metal, M2, 50pcs/box TW	4	BOX	42.86	171.43
21	5	FOLDER long, white	50	PC	4.55	227.68
22	6	TAPE masking, 1" big size CROCO/ARMAK	12	ROLL	30.80	369.64
23	7	TAPE transparent, 24mm 50meters	12	ROLL	11.16	133.93
24	8	FLAG Philippine, std size 3ft x 5ft	2	PC	156.25	312.50
		subtotal.....P				3,042.86

6682006 / 6682026 / 6682046

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FUNDS AVAILABLE
ANNABELLE E. OGA
 Financial Specialist

BY **RODRIGO U. FULLIDO**
 Division Manager, SPUG-EMOD
 AUTHORIZED SIGNATURE

Please signify your acceptance and agreement with this P.O. By signing below:
RHEA CEDROME
 CONFORME:
 POSITION: Sales Representative
 DATE: 12/18/23

OFFICE ADDRESS:
 HO BLDG., GOV. CAMINS AVE., EXT.
 ZAMBOANGA CITY

CABLE ADDRESS:
 NAPOGOR PM
 FAX. (062) 892-77-54

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